



Dumka Engineering College

(Estd. by Govt. of Jharkhand & run by Techno India under PPP)
(Approved by AICTE, New Delhi & affiliated to Sidhu Kanhu Murmu University, Dumka)

Corporate Office : EM 4/1, Sector - V, Salt Lake, Kolkata - 700 091
Phone : (91) 33-2357-6163/64/2658/1094, Fax : (91) 33-2357-2450

MINUTES OF THE MEETING OF BOARD OF GOVERNANCE (BoG) OF

DUMKA ENGINEERING COLLEGE

Meeting No.	DEC/BOG/160618
Date & Venue	16 th June 2018 at DUMKA ENGINEERING COLLEGE ; DUMKA ; Jharkhand - 814101; INDIA
Start Time	13:05
End Time	15:00
Discussion reference	As per Notice

MEMBERS / PARTICIPANTS

S.No.	Participants	Role
1.	Mr. Kunal Ganguly	Chairperson Governing Body
2.	Prof. (Dr.) Gopal Pathak, Vice Chancellor, Jharkhand Technical University	Special Invitee
3.	Dr. B. K. Panda	Nominee of GOJ, Member
4.	Prof. K. Singh	Guest Invitee
5.	Prof. Mohit Chatterjee	Member Governing Body
6.	Prof. Sudipta Chakraborty	Member Governing Body
7.	Dr. Bishnu Brata Chattopadhyay	Member Governing Body
8.	Prof. Sujit Khamaru	Member Governing Body
9.	Dr. Subhendu Mondal	Member Governing Body
10.	Dr. Palash Pal	Member Secretary

Absent Governing Body Members:

1. Nominee of University, Member
2. Nominee of AICTE(Ex-Officio),Member
3. Mr. Anit Adhikari, Member Governing Body
4. Mr. N.C. Dutta, Special Invitee



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AGENDA:

S.No.	Topic	Status
1.	NBA current status and future plan	Discussed
2.	Semester examination issues	Discussed
3.	Dress code of students	Discussed
4.	B. VOC and D. VOC plan	Discussed
5.	TEQUIP-III procurement, academic processes, Institutional expenses, mentor college activities	Discussed
6.	Faculty evaluation process	Discussed
7.	Quality improvement plan for the students	Discussed
8.	Infrastructural issues	Discussed
9.	New infrastructure	Discussed
10.	Regarding old polytechnic hostel	Discussed
11.	Security of girls outside college	Discussed
12.	Extra earning and due fees collection	Discussed
13.	Student admission	Discussed
14.	Miscellaneous	Discussed

MINUTES OF MEETING

Agenda Point Sl.No.	Minutes
0.	<p>Dr. Palash Pal (Member Secretary) welcomed all participants, Mr. Kunal Ganguly felicitated all participants and Member Secretary briefed the committee about the meeting and delivered Power-Point Presentation about Dumka Engineering College.</p> <p>At the beginning the board approved the minutes of the previous meeting with following minor correction.</p> <p>Prof. (Dr.) Gopal Pathak suggested the internal audit of TEQUIP-III expenditure on quarterly basis instead of monthly basis which has been accepted.</p> <p>The Board had accepted the Previous TEQUIP III Expenditure subject to TEQIP norms.</p>



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Agenda Point Sl.No.	Minutes
1.	<p>NBA current status and future plan:</p> <p>It was proposed that the NBA application for all the departments of the college should be made in the year 2020-21. The board suggested the review of NBA application supporting materials / documents on monthly basis.</p>
2.	<p>Semester examination issues:</p> <p>Member secretary introduced the point that University semester examinations are not taking place regularly due to lack of University initiative. To rectify this problem, Dr. Gopal Pathak suggested to send soft reminder to Vice Chancellor regarding this regularly. They also emphasized to send a copy of the reminder to concerned Jharkhand Government administrative department.</p> <p>Board accepted the suggestion by Dr. Gopal Pathak.</p>
3.	<p>Dress code of students:</p> <p>Member secretary raised the point that a group of final year students were demanding for the dress code of college students. Prof. Mohit Chatterjee pointed out that in the restricted fee structure it would not be possible to provide dresses to the students. It was also discussed that the students may be allowed to purchase the college dress by themselves. In this case some irregularities may arise due to different mind-set of the students. Therefore, it was decided not to go for the college dress code.</p> <p>Board members approved the same.</p>
4.	<p>B. VOC and D. VOC plan:</p> <p>Dumka Engineering College has received approval to conduct B. VOC and D. VOC courses from AICTE. To grow the awareness about the programme, Dr. Gopal Pathak suggested to hold workshop. VC of JTU will approve the above B. VOC and D. VOC courses to run them in the college after verify by him.</p> <p>Board members approved the same.</p>
5.	<p>TEQIP-III procurement, academic processes, Institutional expenses:</p> <p>Several procurements have been made to set up new laboratories and upgrade existing Laboratories in several departments. Till date expenses are being made under the Institute Operational Cost, Procurement of Goods /Equipments and Academic Development. Total 3.05 Crores were spent. The amount was approved subject to internal audit. Internal audit to be done on quarterly basis.</p> <p>Board members approved the same along with the all TEQIP Quarterly action plan.</p>



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6.	<p>Faculty evaluation process:</p> <p>The Chair has emphasized that the evaluation of the faculty strength is required so that it can be benchmarked for delivering the quality teaching to the student.</p> <ol style="list-style-type: none">1. The process will include presentations (two) by the faculty in his/her chosen area of teaching as well as research in front of an expert committee (which will include experts from renowned institutes)2. Another process will be student feedback. In this process those students will be allowed to provide the feedback whose attendance is 60% and above. <p>Board members approved the same.</p>
7.	<p>Quality improvement plan for the students:</p> <p>Board members suggested implementing the active learning process immediately.</p>
8.	<p>Infrastructural issues:</p> <p>It was proposed to construct an expert committee to inspect building infrastructural damage if any. This committee will include experts from renowned institutes.</p> <p>Board members approved the same.</p>
9.	<p>New infrastructure:</p> <p>Member secretary mentioned that a boundary wall was constructed in place of a broken part. There was no more discussion regarding this issue.</p> <p>Board members approved the same.</p>
10.	<p>Regarding old polytechnic hostel:</p> <p>The old polytechnic hostel in the college campus is not presently used by the students of the Government Polytechnic, Dumka and the hostel is not in their record confirmed the Principal of Government Polytechnic, Dumka.</p> <p>Therefore, the board suggested for making it habitable.</p> <p>A written Application should be forwarded to the concerned department.</p> <p>Board members approved the same.</p>
11.	<p>Security of girls outside college:</p> <p>The road outside the college campus is not safe especially in the evening as there is not street light and the condition of the road is poor. In this response the Principal of Government</p>



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	<p>Polytechnic, Dumka informed, the construction of road will start soon. Dr. Pathak suggested in the meantime, the road can be temporarily repaired with use of wasted materials such as sand and stones. Board members accept the same.</p> <p>Board members approved the same.</p>
12.	<p>Extra earning and due fees collection:</p> <p>Prof. Mohit Chatterjee proposed that the due semester fees should be collected to run the college smoothly. To collect the due fees following steps should be taken:</p> <ol style="list-style-type: none">1. Students will be given first reminder to submit the due fees within a time limit.2. If they fail to submit the fees, communication should be sent to their parents to meet in the college campus in different rounds. <p>Board members approved the initiatives.</p>
13.	<p>Student admission:</p> <p>The board proposed to put hoardings at various places in the college campus and the outside of the main gate mentioning the Vision and Mission of the Institute before the new student admission starts.</p>
14.	<p>Miscellaneous Points :</p> <ol style="list-style-type: none">1. Prof. Sudipto Chakraborty mentioned that at the main road where college road is connecting gate is required to be renovated where two names of the both Dumka Engineering College and Government Polytechnic, Dumka should be there. <p>The Board approved the Decision</p> <ol style="list-style-type: none">2. The Vision and Mission Statement of the Institute has been presented by the Principal. After much deliberation the Board had accepted the following Vision and Mission of the Institute <p>Vision: To impart quality education in the field of engineering and technology with a view to produce dynamic and global engineers with social commitment and finally emerge as one of the most acclaimed centres of excellence in the country.</p> <p>Mission :</p> <ul style="list-style-type: none">• To impart education of the highest quality in engineering and technology.• To build one of the best Industry-Academia interfaces to leverage the best collaborative



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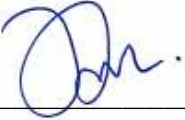
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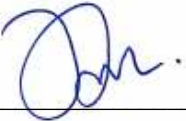
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	<p>output in terms of quality training, project management, research and consultancy.</p> <ul style="list-style-type: none">• To provide ethical and value based education. <p>To create an atmosphere, which identifies innovative and entrepreneurial minds across the students' community and finally produces future leaders, innovators, entrepreneurs and good human being.</p>

ADJOURNMENT:

The meeting concluded at 3:00 PM with thanks to the Chairperson.

Prepared By:  Date: 20th June 2018
(Dr. Palash Pal)

MINUTES APPROVED BY:  (SECRETARY)
(Dr. Palash Pal)

MINUTES APPROVED BY: 
(CHAIRPERSON) (Mr. Kunal Ganguly)